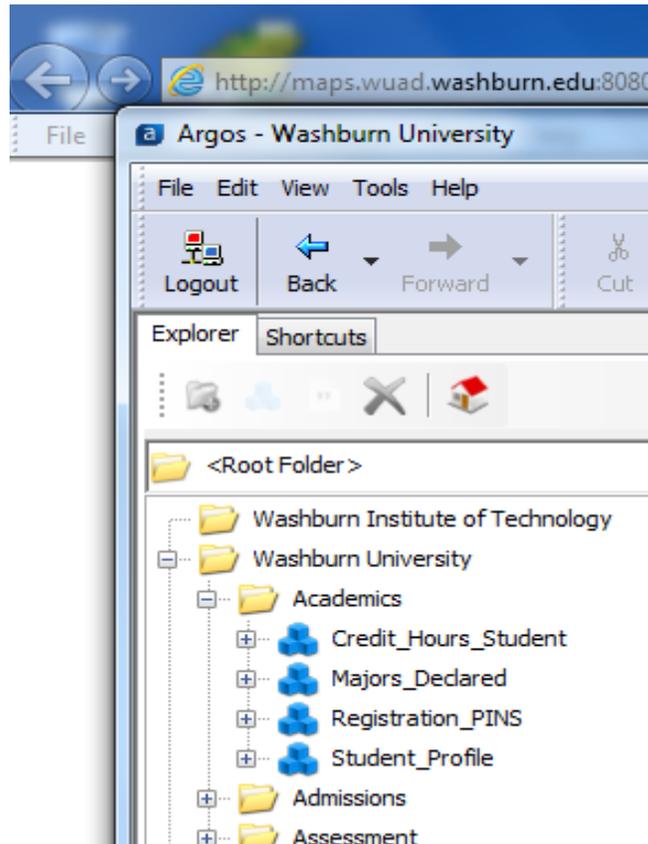


How to Run the Registration Pin Lookup

1. Login to Argos.
2. When the opening screen appears, click on the + sign to the left of the Washburn University folder.
3. Click on the + sign to the left of the Academics folder.



4. Click on the Registration_PINS datablock. A description of the Registration Pins datablock will appear on the right side of the screen.
5. Click on the Run Dashboard button.
6. **If you know the student's WIN** (Washburn Identification Number), enter the WIN including the W and click RUN. The Registration Pin will be displayed or holds will be displayed, if applicable. If no registration pin is displayed, the student has not been admitted for the upcoming term.
7. **If you do not know the student's WIN**, click on the WIN Lookup tab and follow the instructions.